

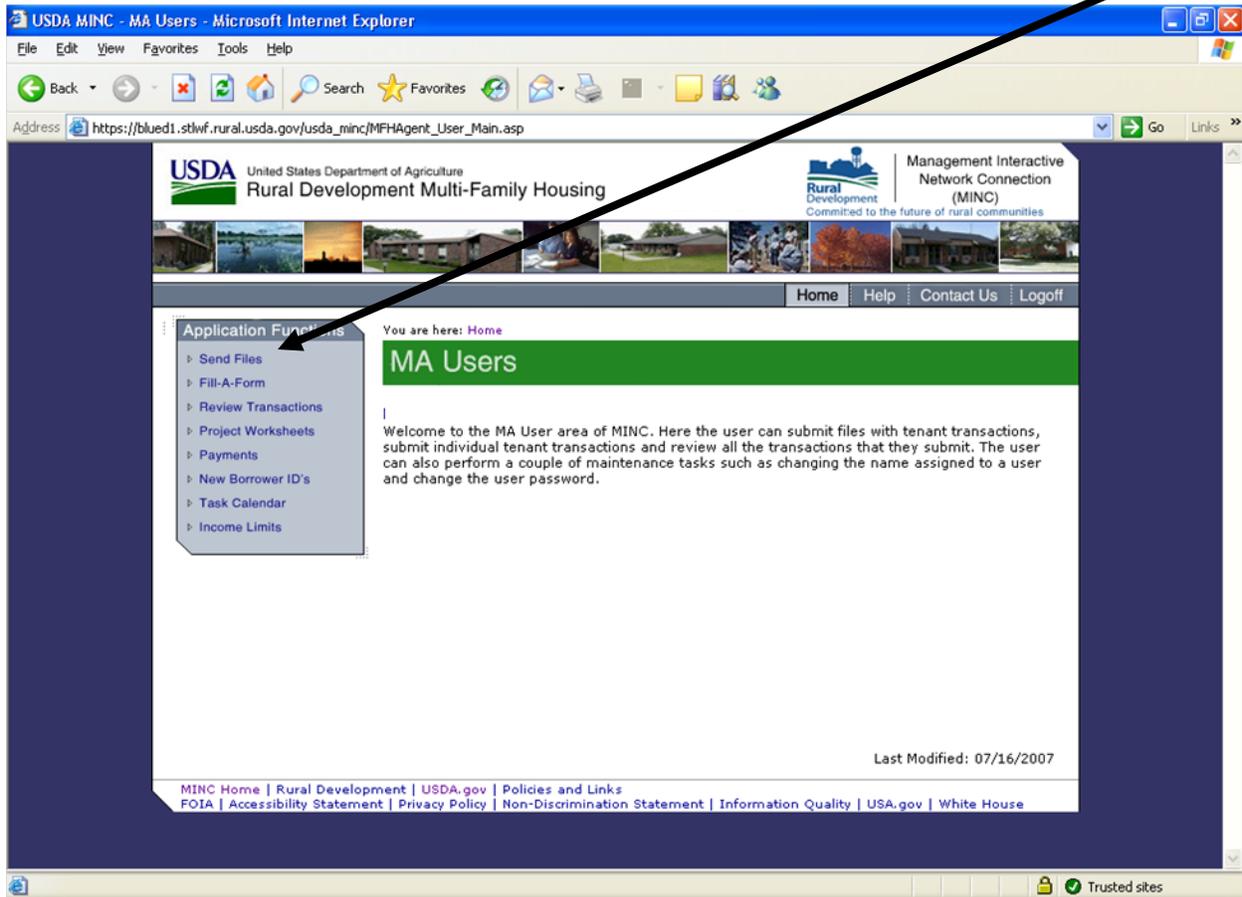


Management Interactive Network Connection (MINC) Send Files to USDA Help

Send Files to USDA Help

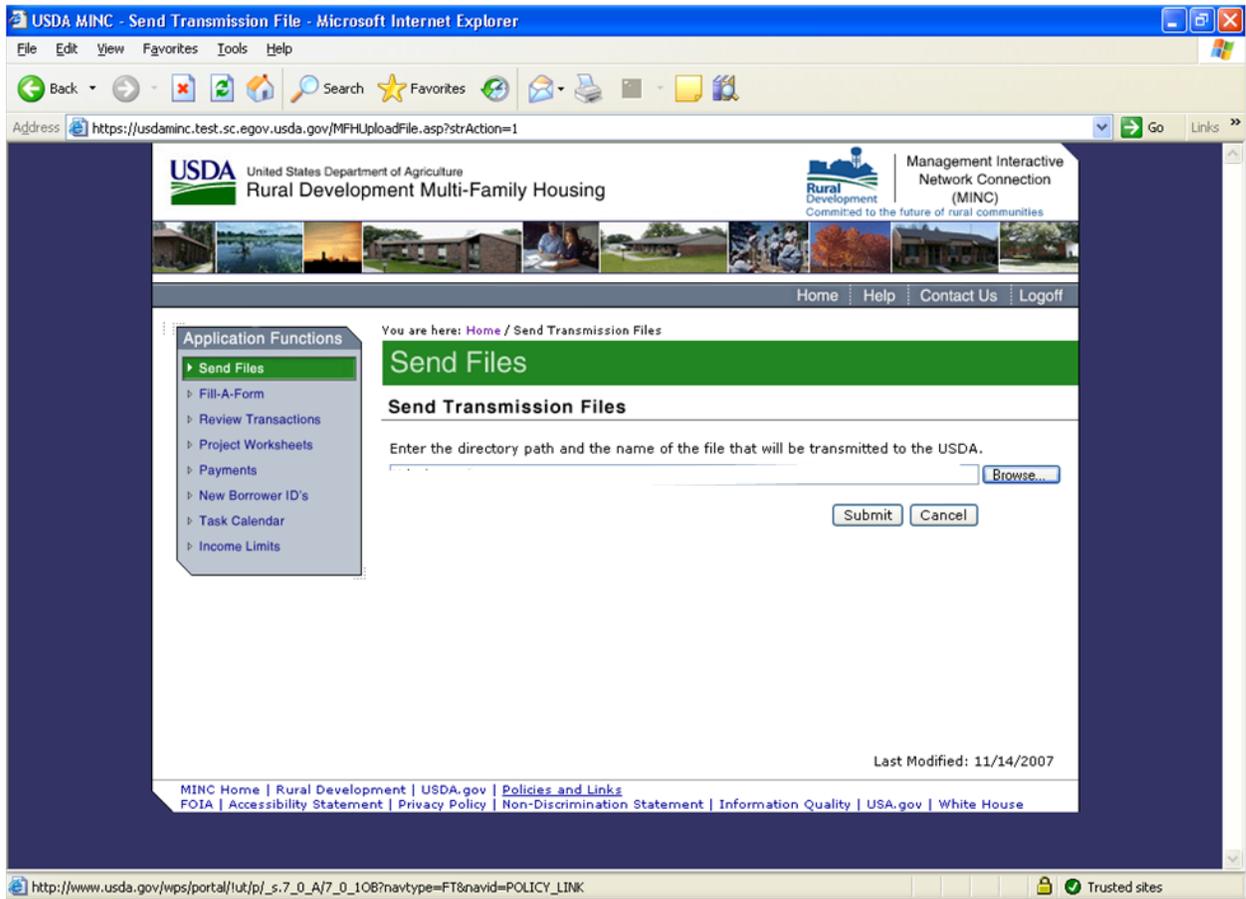
This document provides a high level overview of the Send Files to USDA functionality in the MA Users area of the USDA Management Interactive Network Connection (MINC) system.

- ▶ **Send Files:** Use this link to send files to USDA via vendor software. Do not use this link unless your vendor software permits you to transmit files to USDA. To access this function, click on the Send Files link in the main area of the MA Users web page.



MINC Management Interactive Network Connection

If you click on this link, the system displays the Send Transmission File page.



Use the Browse button to search from a list of files that have been placed on your PC. After you select the file to send, click on the Submit button.

NOTE: If you transmit certification files to USDA and they are received after the 10th of the month, the system returns a message, "Certificaion is late."