



Management Interactive Network Connection (MINC) Payments (Staged Payment) Help

Payments (Staged Payment) Help

Use the Payments link to view the names of projects within your user authority and to process Staged Payments that have been entered by the Centralized Servicing Center (CSC). When you click on the Payments link, the system displays a User Projects web page. Click in the radio button displayed in the Select column next the project for which you wish to approve a staged payment. The PAD Status for the project must be Active.

you are here: [Home](#) / [User Projects](#)

Payments

User Projects

Select a project to work with:

	Borrower ID	Project Number	Project Name	PAD Status
<input type="radio"/>		01 7		Active
<input type="radio"/>		01 7		N/A
<input type="radio"/>		01 0		Active
<input type="radio"/>		01 7		Active
<input type="radio"/>		02 2		N/A
<input type="radio"/>		01 0		N/A
<input type="radio"/>		01 7		N/A
<input type="radio"/>		01 9		Active
<input type="radio"/>		01 3		Active
<input type="radio"/>		02 2		Active
<input type="radio"/>		01 0		N/A
<input type="radio"/>		01 0		N/A
<input type="radio"/>		01 5		N/A
<input type="radio"/>		01 3		N/A

MINC Management Interactive Network Connection

After you select the project, the system displays the Payment List. The Payment List contains a listing of Due Payments in the top part of the web page and listing of Collected Staged Payments, if any, in the lower part of the web page.

The screenshot shows a web browser window titled "USDA MINC - Payments - Microsoft Internet Explorer". The address bar shows the URL: https://usdaminc.test.sc.egov.usda.gov/MFHStage_list_payments.asp?strPAD=Y8strPrjID=c. The page header includes the USDA logo and "United States Department of Agriculture Rural Development Multi-Family Housing". The navigation menu includes "Home", "Help", "Contact Us", and "Logoff". The breadcrumb trail reads "You are here: Home / User Projects / Worksheet List".

The main content area is titled "Payments" and contains a "Payment List" section. It displays borrower information and two tables: "Due Payments" and "Collected Payments".

Borrower Information:

- Borrower ID:
- Project Nbr:
- Project Name:
- Fnd Inst Name:
- Account Nbr:

Due Payments Table:

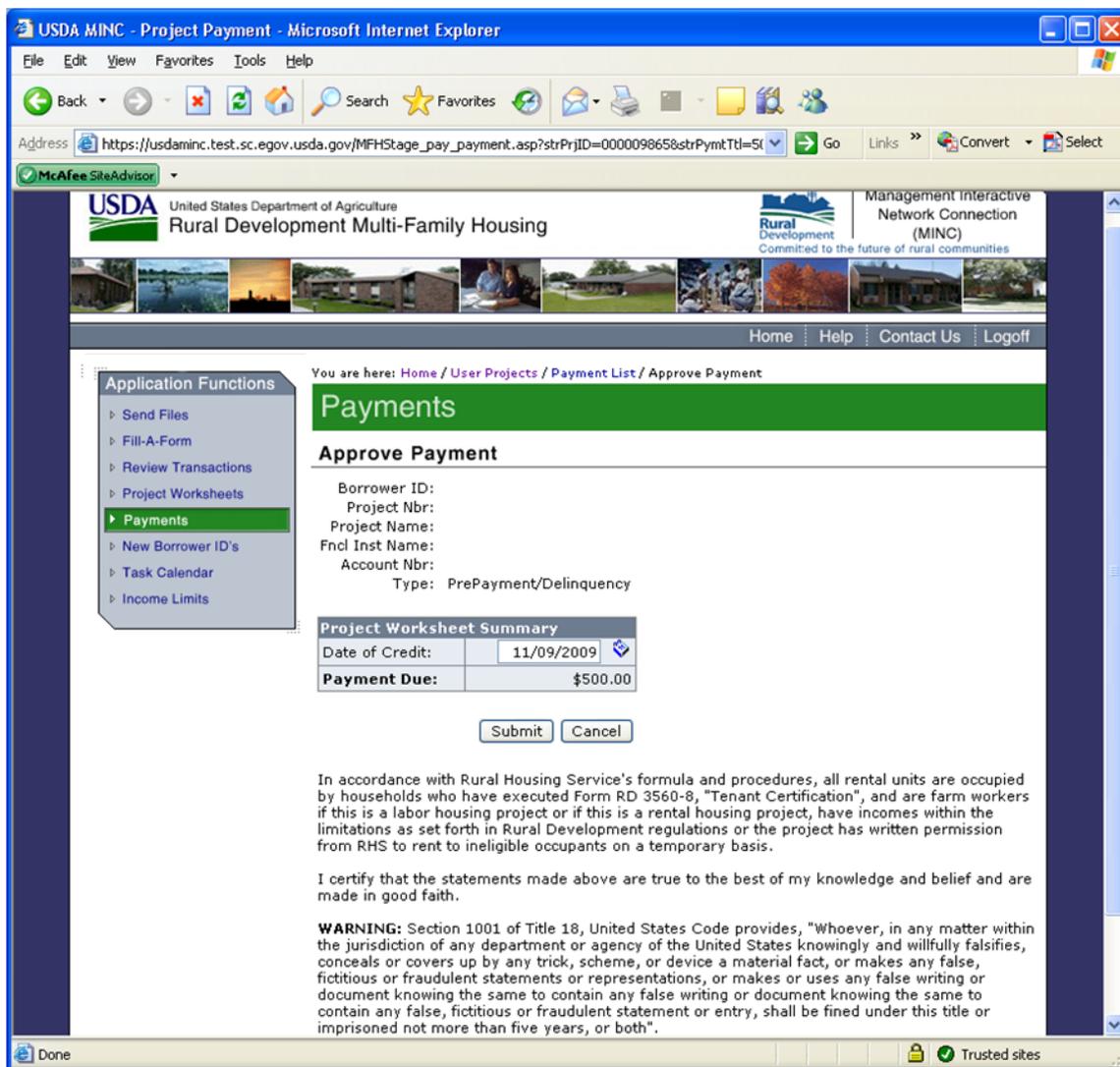
Due Date	Type	Amount	Status
12/18/2008	PrePayment/Delinquency	\$100.00	<input type="button" value="Approve"/>
12/20/2008	Unauthorized/Unanticipated RA	\$200.00	<input type="button" value="Approve"/>
12/25/2008	Unauthorized/Unanticipated RA	\$200.00	<input type="button" value="Approve"/>

Collected Payments Table:

Collected Date	Type	Amount	Status
No Data			

At the bottom right of the page, there is a "User Projects" button and a "Last Modified: 10/08/2008" timestamp.

To approve a staged payment, click on the Approve button displayed in the Status column of the Payment List. When you click on the link, the system displays the Approve Payment web page.

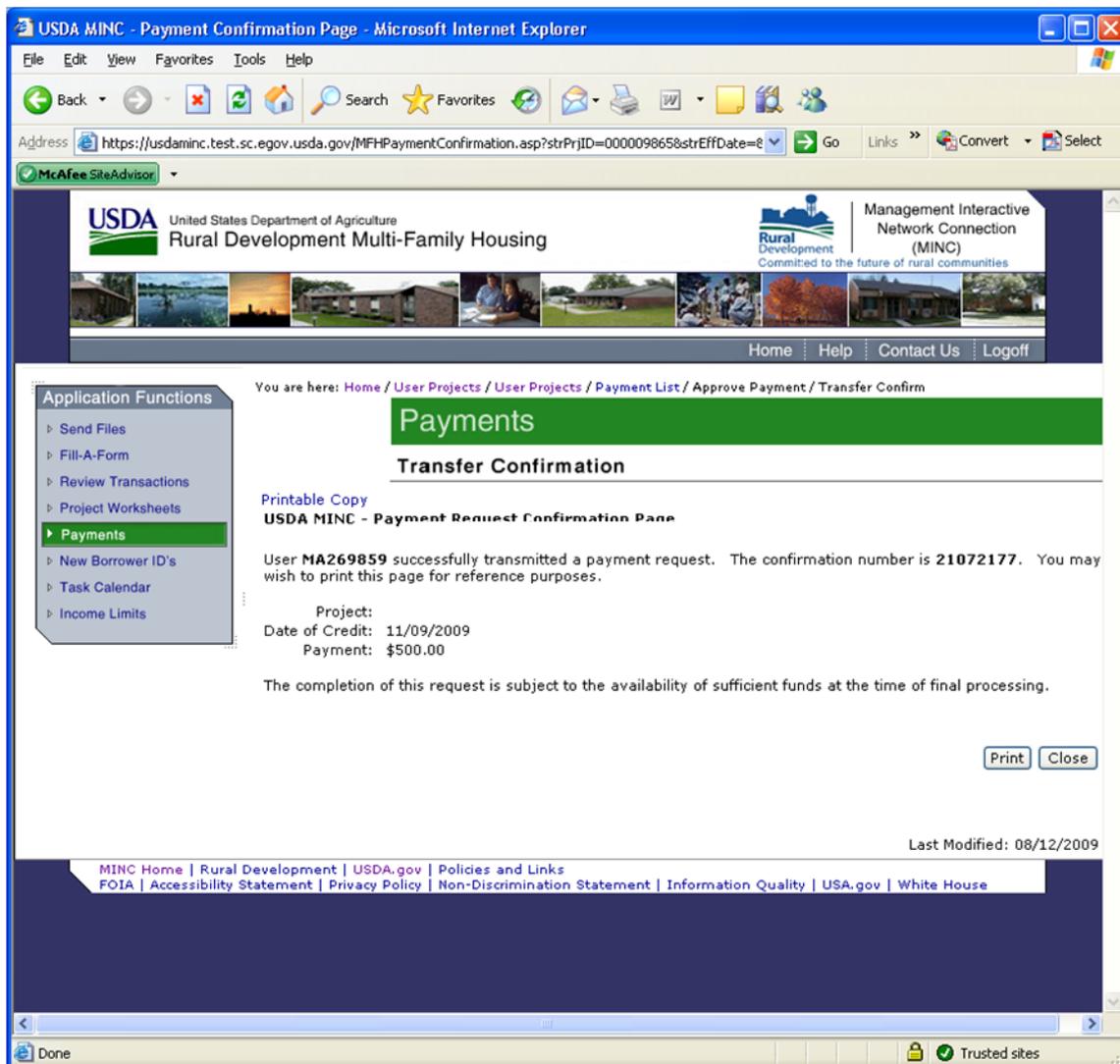


MINC Management Interactive Network Connection

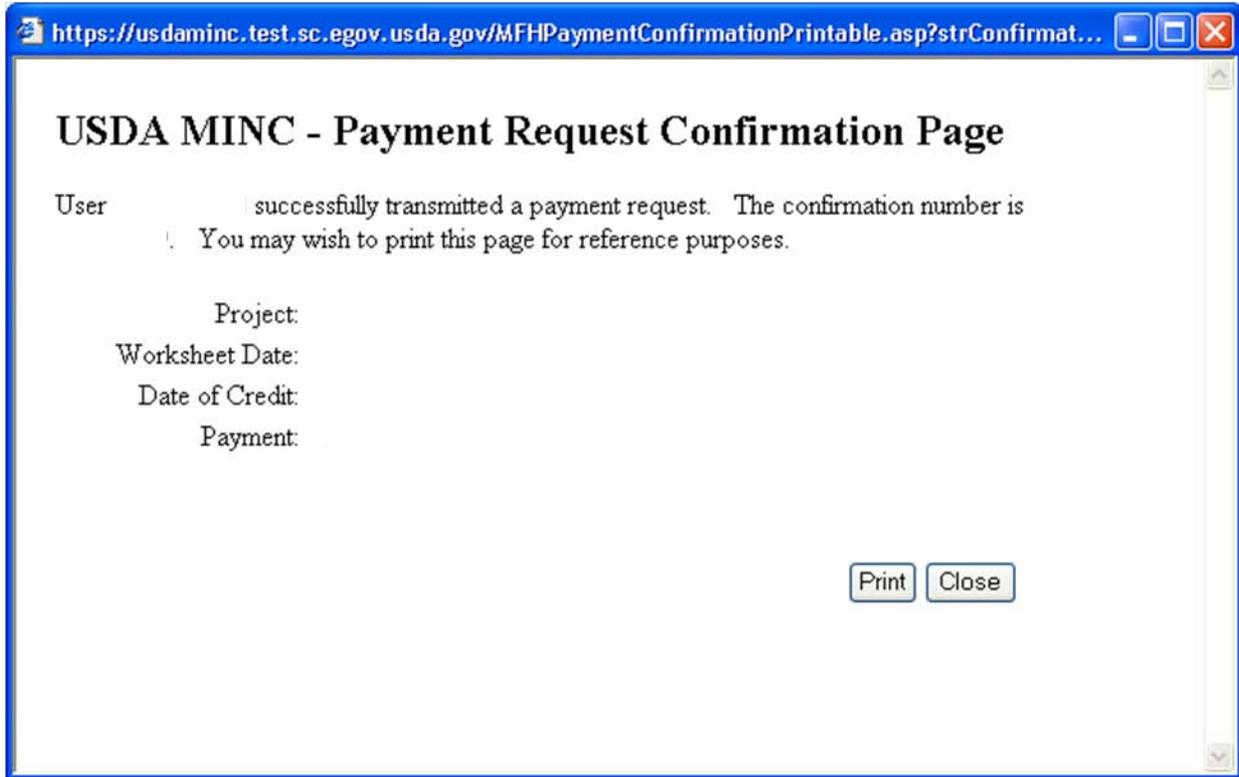
Click on the Submit button to submit the payment. After you click this button, the system displays a warning message to confirm that the funds are to be withdrawn from your financial institution.



If you click on OK, the system displays the transfer Confirmation web page.



If you click on the Printable Copy link displayed on the Payment Request Confirmation Page, the system then displays a printable copy of the Transfer Confirmation.



Please print this page. If the payment is not properly credited, it is necessary to submit this page as evidence that the payment was submitted. Click on the Close button to return to the Payment List.

Note that the staged payment you just approved is displayed in the Collected Payments area of the web page. The **Cancel Payment** button is only displayed for the most recent payment when it has been approved but not processed. You must have authorization from the Management Agent or Service Bureau to cancel Pre-Authorized Debit (PAD) transactions.

The screenshot shows a web browser window titled "USDA MINC - Payments - Microsoft Internet Explorer". The address bar shows the URL: https://usdaminc.test.sc.egov.usda.gov/MFHStage_list_payments.asp?strPrjID=000016802&strPyn. The page header includes the USDA logo and "United States Department of Agriculture Rural Development Multi-Family Housing". The main content area is titled "Payments" and shows a "Payment List" for a specific project. The list is divided into "Due Payments" and "Collected Payments".

Payment List

Borrower ID:
Project Nbr:
Project Name:
Fncl Inst Name:
Account Nbr:

Due Payments			
Expiration Date	Type	Amount	Status
12/30/2008	Cash Sale/Misc. Income	\$40.00	Approve
12/30/2008	Cash Sale/Misc. Income	\$10.00	Approve
12/30/2008	Cash Sale/Misc. Income	\$100.00	Approve

Collected Payments			
Collected Date	Type	Amount	Status
12/23/2008	Unauthorized/Unanticipated RA	\$200.00	Approved Cancel Payment

User Projects

Last Modified: 10/08/2008

MINC Home | Rural Development | USDA.gov | Policies and Links
FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

To cancel the payment, click on the Cancel Payment button in the lower right corner of the Payment List. When you click on the button, the system displays a confirmation box warning you that the payment will be cancelled.



Click on OK to cancel the payment. After you click the OK button, the payment is redisplayed in the Due Payments area of the Payment List.

